



This information is for transient status at Emory. This status is reserved for students who are enrolled as degree-seeking students at another institution and who wish to take a semester or year of full-time courses at Emory, but are not seeking an Emory degree. *Please read all instructions carefully.* Fill in the application completely and attach a check for \$50.00 (nonrefundable). Make check payable to Emory University.

Emory University, Atlanta, Georgia

APPLICATION DEADLINES

Materials must be received by the Office of Admission before these deadlines.

- Fall admission July 1
- Spring admission December 1
- Summer admission See summer school brochure for application and deadlines.

Required Materials

- Completed application, with signature of dean or registrar of the institution granting credit for this work.
- \$50.00 nonrefundable application fee. Make check payable to Emory University.

I am applying for

- Fall 20____
- Spring 20____

Have you applied previously for admission to any division of Emory University?

- Yes, which term and year? _____
- No

CONDITIONS IN WHICH ALL TRANSIENT STUDENTS ATTEND EMORY UNIVERSITY

1. While transient students register during regular registration, they may register only for those courses that are not filled by degree candidates. Ordinarily this is not a problem during the summer semester. During the academic year, however, transient students should have alternate course selections as possibilities in case degree candidates fill a specific class.
2. Registration will be restricted to courses approved by the degree granting institution and in accordance with Emory load limitations and prerequisite requirements. (Summer school applicants: note exception in General Information.)
3. Acceptance as a transient student in no way obligates Emory University to accept such a student at a later date as a degree candidate. If a transient student applies as a degree candidate at a later date, he/she must do so through the regular channels and dates outlined in the catalog and will not be given any special consideration because of his/her attendance at Emory as a transient student.
4. Transient students are subject to the same rules, regulations, practices, and policies of Emory University as are degree candidates.

GENERAL INFORMATION

If you wish to continue as a transient student for any subsequent semester, you must notify the Office of the Registrar in writing no later than thirty days prior to the beginning of each semester. This must be done for each semester for which you wish to enroll. If you fail to notify the Office of Admission and enroll through the regular registration process, your registration will automatically be canceled, and you will have to wait until the following semester to re-apply. A student may not spend more than two semesters in transient study.

Transient students who attend Emory University for the summer semester may take any course for which they are eligible under our regulations.

For campus housing information, please contact the Housing Office at 404.727.7631 or www.emory.edu/HOUSING.

If you have additional questions regarding transient students, please call the Office of the Registrar at 404.727.6042.

HONOR CODE OF EMORY COLLEGE, ABRIDGED

For more than half a century, academic integrity has been maintained on the Emory Campus through the student initiated and regulated Honor Code. Every student who applies to and is accepted by Emory College, as a condition of acceptance, agrees to abide by the provisions of the Honor Code so long as he or she remains a student at Emory College. By his or her continued attendance at Emory College, a student reaffirms his or her pledge to adhere to the provisions of the Honor Code.

PREAMBLE

Upon every individual who is a part of Emory University falls the responsibility for maintaining in the life of Emory a standard of unimpeachable honor in all academic work. The following articles, to be known collectively as the Honor Code of Emory College, are based on the fundamental assumption that every loyal person of the University not only will conduct his or her own life according to the dictates of the highest honor, but will also refuse to tolerate in others action which would sully the good name of the institution.

HONOR COUNCIL

There shall be a body to be known as the Honor Council, charged with the duties of presenting the honor system to all freshmen and new students and of acting as a fact finding body for the determination of Honor Council violations. The Council shall recommend punishment in cases of dishonesty in academic work.

MEMBERSHIP OF THE HONOR COUNCIL

There shall be seven student members of the Honor Council and six students eligible to serve on the appeals panels. Students eligible for membership shall be sophomores or juniors enrolled in the College. The term of office of each member of the Honor Council and students eligible to serve on the appeals panels shall be two years or until graduation, whichever first occurs.

The executive head of the Honor Council shall be a chairperson who shall be elected by members of the Council and shall serve not more than twelve months. He or she shall be privileged to vote on all questions.

The Dean of the College shall annually appoint four faculty advisers to the Honor Council who may participate in all proceedings and deliberations of the Honor Council, but without vote.

JURISDICTION

The Honor Council shall have jurisdiction over cases of academic misconduct.

ACADEMIC MISCONDUCT

Academic misconduct is an offense generally defined as any action or inaction which is offensive to the integrity and honesty of the members of the academic community. This offense includes, but is not limited to, the following: seeking, acquiring, receiving, or giving information about the conduct of an examination, knowing that the release of such information has not been authorized; plagiarizing; seeking, using, giving, or obtaining unauthorized assistance or information in any academic assignment or examination; intentionally giving false information to professors or instructors for the purpose of gaining academic advantage; breach of any duties prescribed by this Code; intentionally giving false evidence in any Honor Council hearing or refusing to give evidence when requested by the Honor Council.

REPORTING CASES

It is the responsibility of every member of the faculty and student body to cooperate in supporting the honor system. In pursuance of this duty, any individual, when he or she suspects that an offense of academic misconduct has occurred, shall report this suspected breach to a member of the Honor Council, a faculty adviser to the Honor Council, or the Dean of the College.

PROCEDURE

(a) On receipt of a report of a suspected violation, the recipient shall notify the Chairperson of the Honor Council who shall designate one member of the Council and one faculty adviser to investigate the charge. The investigators shall inform the accused in writing of what course and work is involved in the charge and shall supply the accused

with a copy of this Code. The investigators shall meet with the accuser, separately with the accused, shall interview other potential witnesses and review any documentary and physical evidence. The accused may suggest the names of witnesses to testify and may submit additional documentary or physical evidence not previously brought to the attention of the investigators. The investigators shall determine whether to refer the accusation for a hearing and notify both the Chairperson and the accused of their decision.

(b) If a decision is made to refer the case for hearing, the Chairperson shall schedule the hearing as promptly as possible and shall notify the accused of the date and time.

(c) Hearings shall be fair and impartial. All evidence, regardless of whether it meets the test of admissibility of rules of evidence, shall be elicited by the Honor Council. Witnesses will testify without oath and signed statements may be submitted from unavailable witnesses. Only the members of the Honor Council, the accused, his/her adviser, and the faculty advisers to the Honor Council may be present during the hearing other than a witness while testifying. The accused shall have the right to testify and to make a closing statement. The accused may be accompanied by a student or faculty member of the College as an adviser for purposes of consultation, but neither the accused nor the adviser shall have the right to examine witnesses. The Honor Council shall be allowed all possible latitude in determining whether a violation has occurred and shall itself determine the weight and pertinence of the evidence.

(d) At the conclusion of the evidence, the Honor Council and faculty advisers to the Honor Council shall retire to deliberate in secret. Only evidence presented at the hearing will be considered in reaching a decision. A unanimous vote of the Honor Council members shall be required for a finding of an Honor Council violation. If the accused is convicted, the Honor Council shall recommend the sanction(s) by majority vote.

(e) The following sanctions may be imposed:

- (1) Verbal reprimand without an entry on the student's Personal Performance Record;
- (2) Written reprimand with an entry on the student's Personal Performance Record;
- (3) F in the course on the student's Personal Performance Record and F on his/her Permanent Transcript;
- (4) Honor Council suspension (specifying the period of suspension);
- (5) Honor Council dismissal (specifying when the student may apply for readmission);
- (6) Such combination of sanctions or other sanction as may appear appropriate.

(f) After the hearing, the Honor Council shall promptly prepare a concise, but thorough, written summary of pertinent evidence and facts which shall be transmitted to the Dean of the College with the accompanying recommendation together with all documentary and physical evidence before the Council. The Dean may impose the sanction(s) recommended or sanction(s) of greater or lesser severity. After receipt of the summary, the student shall be promptly notified by the Dean in writing of his or her decision and the sanction(s) imposed.

(g) In no case of alleged or suspected dishonesty will the Dean take action before receiving from the Honor Council its recommendation, provided such recommendation is received within a reasonable time after notification to the Council of the particular case.

HONOR PLEDGE

Each student in the College assumes the Honor Pledge and shall receive adequate instruction in the Honor Code. Each professor shall explain to his or her class at the beginning of every semester any special or particular requirements of this Code as it pertains to the course.

To review the entire Honor Code, go to www.emory.edu/current/standards/honor_code.html.

To learn more about the Emory University Undergraduate Code of Conduct, go to www.conduct.emory.edu/code.html.

STUDENT INFORMATION

Social Security number _____ Male* Female*

Legal name, last _____ first _____ middle _____ Preferred name _____

Permanent address *(number and street)* _____

City _____ State or country _____ Zip _____

Telephone number _____ Email address _____

Temporary address, if different *(number and street)* _____

City _____ State or country _____ Zip _____

Telephone number at temporary address _____

College you attend _____ Dates of attendance _____

Date of birth _____ City of birth _____ State or country _____

Citizenship U.S. citizen Other citizenship. Citizen of _____ Visa type _____

U.S. Permanent Resident. Citizen of _____ Alien registration receipt ("green card") number _____

If you are not a U.S. citizen but live in the United States, how long have you lived in the country? _____

If you are not a U.S. citizen and live outside the United States, do you plan to bring with you any dependents (spouse or children)? Yes No

Do you wish to reside in University Housing? Yes No

**This information will be used only in accordance with Title IX of the Education Amendments of 1972.*

DEMOGRAPHICS

First language, if other than English _____ Language spoken in your home _____

If you wish to be identified with a particular religion, please identify your faith or denomination _____

1. Are you Hispanic/Latino?

Yes, Hispanic or Latino (including Spain) No

Black or African American (including Africa and Caribbean)

2. Regardless of your answer to the prior question, please indicate how you identify yourself. (Check all that apply.)

Native Hawaiian or Other Pacific Islander (Original Peoples)

American Indian or Alaska Native (including all Original Peoples of the Americas) _____

White (including Middle Eastern)

Asian (including Indian subcontinent and Philippines) _____

Two or more races _____

AUTHORIZATION OF DEGREE GRANTING INSTITUTION

This section must be signed by the Dean or Registrar of the Institution granting degree credit for this work.

Date _____, 20__ This is to confirm that _____ is a member in good standing, has not had health problems, has never been suspended, dismissed, or put on conduct probation at this institution, and is eligible for readmission to this institution on the basis of standing when last in attendance. Exception or comments: _____

Enrollment at Emory University on a transient basis for one term beginning _____, 20__ is authorized and any selection from the following list of Emory courses is approved:

Course Title

Credit Hours

Course Title	Credit Hours
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Institution _____

Signature of Dean or Registrar _____

SIGNATURE

I have read and fully understand the restrictions and guidelines of this application for admission as a transient student, and I agree to furnish correct and complete information. I understand and agree that if I furnish incorrect or incomplete information on this application or in connection with this application, that this may result in my admission being denied or revoked or in my suspension or expulsion from Emory College or any other school or college of Emory University. I further agree that if I am accepted I will abide by all the rules, regulations, practices, and policies of Emory University, including the Honor Code of Emory College and the Emory University Undergraduate Code of Conduct as they may be at the time of admission or as they may be changed during my continuance as a student. I also agree to keep your office informed of any loss of good standing, if such should occur. By signing below, I authorize and consent to the release by all schools I have attended of all information requested by Emory University in connection with my application, including but not limited to all academic and disciplinary information and records pertaining to me.

If I am admitted and if I enroll in Emory College, I accept responsibility for payment of charges for educational services. These include but are not limited to the expenses for tuition, room, meal plan, activity and recreational fees, library charges, campus traffic and safety fines or assessments, health service fees, late registration fees, and costs that might be incurred by Emory University in the collection of unpaid balances.

Required Applicant's Signature

Date

Return directly to:

**Transient Applications
Office of the Registrar
200 Dowman Drive
100 B. Jones Center
Emory University
Atlanta, Georgia 30322
404.727.6042**